



## STA Executive Committee

Science & Technology Australia is the nation's peak advocacy group for the 68,000 people working in science and technology, with a 32-year history of providing a voice for STEM. Our mission is to bring together scientists, governments, industry and the broader community to advance the role, reputation and impact of science and technology in Australia.

The STA Executive Committee consists of the office bearers of the Association:

President	2 years
President Elect (even years)	1 year, followed by 2 years as President
Vice President	2 years
Secretary	2 years
Treasurer	2 years
Policy Committee Chair	2 years
1 to 2 Early Career Representatives	2 years
Ordinary Member (odd years)	1 year
Chief Executive Officer (no voting rights)	Duration of appointment

The Executive Committee is a committee of the Board, comprising financial members of STA's ordinary member organisations. It has responsibility for overseeing the day-to-day operations of STA, carrying out the wishes of the Board, and guiding the Board on strategy. The Committee meets at least six times per calendar year. Terms for each member are outlined above: each position is eligible for re-election, to a maximum term of four years.

### Position Description: Vice President

The Vice President is responsible for assisting the President to:

- Oversee the strategic and operational activities of STA
- Advising and guiding the CEO, executive committee and Board
- In addition, when the President is unavailable, the Vice President may be called upon to:
  - Chair Executive and Board meetings, and the Annual General Meeting
  - Represent STA in the media
  - Represent STA in discussions and meetings with governments and their agencies

#### Time commitment

Roughly four hours per fortnight, including attending 10 – 12 meetings of the Board and Executive, attending the AGM, attending STA events, representing STA at meetings, events and inquiries, speaking with the media, and advising the CEO.

#### Desirable skills, experience and attributes

- Experience in a position of leadership in STEM
- Experience in governance and/or on a Board
- Experience in speaking with the media