

## STA Executive Committee

Science & Technology Australia (STA) is Australia's peak body in science and technology for 84 organisations. We represent more than 80,000 scientists and technologists, with a 35-year history of providing a voice for Australian STEM.

Our mission is to advance the public good and social and community welfare, and strengthen civil society, through education, outreach and programs. We do so to advance the impact of science and technology to help solve some of humanity's greatest challenges, including saving and improving lives.

The STA Executive Committee consists of the office bearers of the Association:

President	2 years
President Elect	1 year, followed by 2 years as President (elected even years)
Vice President	2 years
Secretary	2 years
Treasurer	2 years
Policy Committee Chair	2 years
Early Career Representatives (2)	2 years (each position is elected alternative years)
Ordinary Member	1 year (elected odd years)
Chief Executive Officer	Duration of appointment (no voting rights)

Each position is eligible for re-election, to a maximum term of four years. Committee members are elected by the entire STA membership, at the Annual General Meeting, by preferential voting through a secret ballot.

The Executive Committee is a committee of the Board, comprising financial members of STA's ordinary member organisations. It has responsibility for overseeing the operations of STA on behalf of the Board, and guiding the Board on strategy.

The Executive Committee meets at least six times per calendar year, two of these in person.

Executive Committee members are not remunerated, however, STA covers modest travel and accommodation expenses associated with attending Executive Committee and Board meetings; offers free registration to all STA events; and covers all travel expenses associated with performing official duties requested by and on behalf of STA.

### Position Description: Early Career Representative

The position of Early Career Representative is an opportunity for aspiring leaders to acquire real-world board-level experience as part of a dynamic and capable team; build high-level networks in STEM, and acquire leadership skills. The Early Career Representative:

- Exercises the general duties and responsibilities of a Board director of the Association;
- Serves as a conduit for information between the early career STEM community, the STA Board and Executive Committee;
- Keeps the STA Board and Executive Committee apprised of issues raised by the early career STEM community; and
- Communicates relevant, non-confidential Board and STA programs information back to the early career STEM community.

#### Time commitment

Roughly one hour per fortnight, including attending nine meetings of the Board and Executive per year (three in person), attending the AGM, attending STA events when possible (eg. member meet-ups, Science meets Parliament), and advising the CEO, and committees of the Board where applicable.

#### Desirable skills, experience and attributes

- Up to nine years post-PhD or work experience equivalent
- Aspires to leadership in the STEM sector
- Maintains a sector-wide awareness and perspective
- Confident communicator