

STA Executive Committee

Science & Technology Australia (STA) is Australia's peak body in science and technology. We represent more than 80,000 scientists and technologists through our 84 member organisations. We have given voice to Australian STEM for 35 years.

Our mission is to advance the public good and social and community welfare, and strengthen civil society, through education, outreach and programs. We do so to advance the impact of science and technology to help solve some of humanity's greatest challenges, including saving and improving lives.

The STA Executive Committee consists of the office bearers of the Association:

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| President | 2 years |
| President Elect | 1 year, followed by 2 years as President (elected even years) |
| Vice President | 2 years |
| Secretary | 2 years |
| Treasurer | 2 years |
| Policy Committee Chair | 2 years |
| Early Career Representatives (2) | 2 years (each position is elected alternative years) |
| Ordinary Member | 1 year (elected odd years) |
| Chief Executive Officer | Duration of appointment (no voting rights) |

Each position is eligible for re-election, to a maximum term of four years. Committee members are elected by the entire STA membership, at the Annual General Meeting, by preferential voting through a secret ballot.

The Executive Committee is a committee of the Board, comprising financial members of STA's ordinary member organisations. It has responsibility for overseeing the operations of STA on behalf of the Board, and guiding the Board on strategy.

The Executive Committee meets at least six times per calendar year, two of these in person.

Executive Committee members are not remunerated, however, STA covers modest travel and accommodation expenses associated with attending Executive Committee and Board meetings; offers free registration to all STA events; and covers modest travel expenses associated with performing official duties requested by and on behalf of STA.

Position Description: Chair of STA Policy Committee

Working within the STA Board's strategic framework and operational plan, and with support from STA staff, the Chair of STEM Sector Policy Committee:

- Exercising the general duties and responsibilities of a Board director of the Association;
- Convenes the STA STEM Sector Policy Committee and chairing its meetings
- Convenes ad hoc working groups of membership to respond to inquiries and consultations
- Consults with the Board and membership to ensure STA's policy positions, submissions and representations to inquiries and consultations are representative of matters of importance to membership
- Advises and guides the CEO, Executive Committee and Board on matters pertaining to policy, the Policy Committee and its guidelines.

Time commitment

Roughly four hours per fortnight, including chairing policy committee meetings, providing direction to STA staff in the coordination and review of written submissions, attending nine meetings of the Board and Executive, attending the AGM, attending STA events when possible and advising the CEO.

Desirable skills, experience and attributes

- Experience in and/or awareness of policy development
- Experience in senior STEM sector leadership
- An understanding of the requirements of government inquiries and consultations
- An understanding of policy and political frameworks