

## STA EXECUTIVE COMMITTEE

**Science & Technology Australia (STA) is Australia’s peak body in science and technology. We represent more than 90,000 scientists and technologists through our 111 member organisations. We have given voice to Australian STEM for 35 years.**

Our mission is to advance the public good and social and community welfare, and strengthen civil society, through education, outreach and programs. We do so to advance the impact of science and technology to help solve some of humanity’s greatest challenges, including saving and improving lives.

The STA Executive Committee consists of the office bearers of the Association:

President	2 years
President Elect	1 year, followed by 2 years as President (elected even years)
Vice President	2 years
Secretary	2 years
Treasurer	2 years
Policy Committee Chair	2 years
Early Career Representatives (2)	2 years (each position is elected alternative years)
Ordinary Member	1 year (elected odd years)
Chief Executive Officer	Duration of appointment (no voting rights)

Each position is eligible for re-election, to a maximum term of four years. Committee members are elected by the entire STA membership, at the Annual General Meeting, by preferential voting through a secret ballot.

The Executive Committee is a committee of the Board, comprising of financial members of STA’s ordinary member organisations. It has responsibility for overseeing the operations of STA on behalf of the Board, and guiding the Board on strategy.

The Executive Committee meets at least six times per calendar year, two of these in person.

Executive Committee members are not remunerated, however, STA covers modest travel and accommodation expenses associated with attending Executive Committee and Board meetings; offers free registration to all STA events; and covers modest travel expenses associated with performing official duties requested by and on behalf of STA.

## PRESIDENT-ELECT POSITION DESCRIPTION

The President-Elect exercises the general duties and responsibilities of a Board director of the Association and is responsible for assisting the President to:

- Oversee the strategic and operational activities of STA
- Advise and guide the CEO, Executive Committee and Board
- In addition, together with the President and Vice President, or when the President is unavailable, the President-Elect may be called upon to:
  - Represent STA in discussions and meetings with governments and their agencies
  - Represent STA in the media

At the end of their term, the President-Elect is expected to make themselves available to become President for at least two years.

### TIME COMMITMENT

Roughly six hours per fortnight, including attending nine meetings of the Board and Executive per year (three in person), attending the AGM, attending STA events when possible (eg. member meet-ups, Science meets Parliament), and advising the CEO, and committees of the Board where applicable.

### DESIRABLE SKILLS, EXPERIENCE AND ATTRIBUTES

- Experience in a position of leadership in Australian STEM
- Experience in governance and/or on a Board
- Experience in speaking with the media
- An understanding of STEM sector policy, and an awareness of the policy and political process